



Coronavirus Operational Protocols

Update – December 13, 2020

Residents

1. Encourage to wash hands several times per day
2. Check temperature daily for fever and monitor for COVID symptoms
3. Have them wear face mask in public areas if coughing, when leaving or entering the building
4. Quarantine to room if fever, cough, shortness of breath
5. We will offer to remain in their room and meal services will be provided on trays, if requested
6. Test residents who: leave the building and return, or exhibit symptoms

Staff

1. Do not come to work if you have any new or worsening symptoms
2. Only wear clean clothes you have not worn out in public prior to coming to work
3. Enter only through the kitchen door
4. Sanitize hands, immediately upon entering building, then wash them at the hand wash sink
5. Check temperature when coming in
6. Follow universal precautions throughout the day
7. Test all staff weekly and if any new symptoms present

Essential Visitors

1. Consists of doctors, nurses, therapists, surveyors from federal and state agencies, family of resident who is actively dying.
2. Enter only through the front door
3. All visitors are masked
4. Check temperature when coming in

5. Receive a negative result on a rapid COVID test
6. Sanitize hands if COVID test and temperature is OK
7. Answer screening checklist, remind visitors to refrain from touching, hugging and to keep social distance from other residents
8. Follow universal precautions throughout the visit

Non-Essential Visitors

1. Consists of everyone, except those specifically noted in Essential Visitors line 1
2. Will not be admitted until further notice

Vendors and/or deliveries

1. Food deliveries to only be handled by gloves
2. Open cardboard boxes with gloves, then contents can be broken down without gloves
3. Mail deliveries can come through the front door, but must be left in the entry way. Movement and opening of boxes must be done with gloves, then contents can be broken down without gloves.
4. Disposal of boxes must be done with gloves

Building

1. Wash all touch points, such as doorknobs, handrails, light switches, twice daily with bleach solution
2. Mop floors daily with bleach solution

Entertainment

1. Will not be scheduled until further notice
2. Field trips will be cancelled until further notice

Notification

1. Letter to staff
2. Letter to residents and family
3. Facebook post
4. Website post
5. Doctors, Hospice and Physical Therapist